



Eligibility and Capability Application Form

Waitangi Tribunal Remedies Hearing Process



Please complete this form to apply to become a Crown Forestry Rental Trust (the Trust) Approved Client for a Waitangi Tribunal Remedies Hearing relating to the resumption of Crown Forest Licensed Land (CFL).

Trustees will make a decision on whether or not the Eligibility and Capability Criteria has been met and whether or not to approve an Applicant Group as a Trust Approved Client.

Only Approved Clients may apply for Trust funding.

The Applicant Group is encouraged to meet with Trust staff to ask any questions before completing this application form.

Section A: Name and Contact Details

**Name of the Applicant
Group**

Street Address

Suburb/City

Postal Address

Post Code

**Name (person sending
the application)**

What is your role with the
Applicant Group?

Phone Number

E-Mail Address

General location of the Applicant Group or its general area of interest (if known)

If you have a map of the Applicant Group's area of interest, please attach this to your application.

Section B: Remedies Hearings Eligibility Criteria

An Applicant Group must meet all the following Eligibility Criteria:

1. have registered a Wai claim with the Waitangi Tribunal, which involves or could involve Crown Forest Licensed Land;
2. be seeking a binding recommendation from the Waitangi Tribunal for the resumption of a CFLL; and
3. have confirmation from the Waitangi Tribunal that the Applicant Group's application for an urgent Remedies Hearing has been granted (and preferably confirmed a Hearing date and set the scope of the Hearing).

Mandatory Requirements

| | |
|---|-----|
| Do you have a registered claim(s) with the Waitangi Tribunal? | Yes |
| | No |
| What Wai claim involves or could involve a Crown Forest Licensed Land? | |
| Has the Applicant Group applied to the Waitangi Tribunal District for an urgency remedies hearing in respect of a CFLL? | Yes |
| | No |
| Has the Waitangi Tribunal granted the Applicant Group's application for an urgent remedies hearing? | Yes |
| | No |

If you have answered 'No' to any of the questions in the Mandatory Requirements section, the Applicant Group is not eligible to become a Trust Approved Client for Remedies Hearings.

Documentary evidence to support the Applicant Group's Eligibility Criteria may include:

Tick all documents included as supporting evidence for the Applicant Group's Eligibility

- Copies of the Statements of Claim (including any amendments)
- Copies of signed statements from named Wai claimants confirming support that the Application Group represents their Wai claim
- Evidence that the Waitangi Tribunal has granted an urgent Remedies Hearing for the resumption of Crown Forest Licensed land (CFLL) (and preferably confirmed a Hearing date and set scope of Hearing)
- Other

Section C: Remedies Hearings Capability Criteria

An Applicant Group must demonstrate sufficient governance, management and financial capabilities to manage the work required to prepare and present its claims in an urgent Remedies Hearing before the Waitangi Tribunal, and to receive and appropriately manage Trust funding.

Applicant Group capability will be assessed using the following Assessment Criteria:

1. Appropriate governance structures, functions and policies that demonstrate accountability.
2. Appropriate management structures, functions and policies that demonstrate reporting.
3. Appropriate financial management and systems to receive and manage Trust funding.

Documentary evidence to support the Applicant Group's capability may include:

1. Financial Management Policies (including a system to receive and manage Trust funding); and
2. Delegations Policy and Role Descriptions (may include Organisational Chart).

Is the Applicant Group applying on behalf of a legal entity?

Yes
No

If yes, what type of entity?

Documentary evidence to support the Applicant Group's Governance and Management Capability may include:

Tick all documents included as supporting evidence for the Applicant Group's Governance and Management Capability.

- Constitution or Rules of Entity
- Legal Status Certificate (if a legal entity)
- Delegations Policy and Role Descriptions (may include organisational chart)
- Policy and Procedure Manual (including: Health & Safety, Dispute Resolution, Human Resources and Risk Management policies)
- Project / Business Plan
- Other

Documentary evidence to support the Applicant Group's Financial Management Capability may include:

Tick all documents included as supporting evidence for the Applicant Group's Financial Management Capability.

Financial Management Policies (including a system to receive and manage Trust funding)

Annual Budget

Financial Reports (including recent budget and expenditure statements)

Audit Report

Independent Audited Accounts

Other

Please provide contact details on who will be managing the Applicant Group's financial services.

What accounting package will the Applicant Group be using to manage income and expenditure?

Section D: Declaration

The details I/we have given in this application are true and correct to the best of my/our knowledge.

I/we understand that there is no guarantee that Remedies Hearings Approved Client status will be approved by Trustees.

Name

Signature

Date

If you achieve Remedies Hearings Approved Client Status, you will be eligible to apply for funding from the Trust for the purpose of Remedies Hearings only.

Gaining Approved Client Status with the Trust does not guarantee that you will receive Trust funding.
